



# PERMIT APPLICATION

## Excavations and Obstructions in Public Right-of-Way

### Location Of Work/Address

Applicant/Contractor	Contact Person
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Address	City	State	ZIP	24-Hour Phone
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Work Phone	Cell/Pager	Fax	Email
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Property Owner (if different than above)	Contact Person
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Address	City	State	ZIP	24-Hour Phone
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Work Phone	Cell/Pager	Fax	Email
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Start Date	End Date (includes full restoration)	<input type="checkbox"/> Excavation <input type="checkbox"/> Joint Application <input type="checkbox"/> Temporary Access <input type="checkbox"/> Permanent Obstruction <input type="checkbox"/> Temporary Obstruction	Applicant's Project #
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### Work Type (check all that apply)

<input type="checkbox"/> Berm	<input type="checkbox"/> Driveways	<input type="checkbox"/> Irrigation	<input type="checkbox"/> Retaining Wall	<input type="checkbox"/> Sump Drain Connection
<input type="checkbox"/> City Project Construction	<input type="checkbox"/> Dumpster, Container, POD	<input type="checkbox"/> Landscaping	<input type="checkbox"/> Sanitary Sewer	<input type="checkbox"/> Trailer, Equipment
<input type="checkbox"/> Crane	<input type="checkbox"/> Fences (above ground)	<input type="checkbox"/> Parking Lot	<input type="checkbox"/> Sidewalk	<input type="checkbox"/> Trees
<input type="checkbox"/> Culvert	<input type="checkbox"/> Fences (buried, invisible)	<input type="checkbox"/> Private Utilities	<input type="checkbox"/> Special Event/Parade	<input type="checkbox"/> Water Main
<input type="checkbox"/> Drain Tile	<input type="checkbox"/> Inflow & Infiltration Sewer Repair		<input type="checkbox"/> Storm Sewer	<input type="checkbox"/> Other: _____

### Facility Information (check all that apply)

Facility Information (check all that apply)	Purpose	Disturbed Surfaces	Replacement Surfaces
<input type="checkbox"/> Buried Cable	<input type="checkbox"/> Abandon in Place	<input type="checkbox"/> Bituminous	<input type="checkbox"/> Bituminous
<input type="checkbox"/> Cable TV	<input type="checkbox"/> Cut-Off	<input type="checkbox"/> Concrete	<input type="checkbox"/> Concrete
<input type="checkbox"/> Carrier Conduit	<input type="checkbox"/> New	<input type="checkbox"/> Dirt	<input type="checkbox"/> Dirt
<input type="checkbox"/> Electric	<input type="checkbox"/> Remove	<input type="checkbox"/> Gravel	<input type="checkbox"/> Gravel
<input type="checkbox"/> Fiber Optic	<input type="checkbox"/> Repair	<input type="checkbox"/> Trees/Shrubs	<input type="checkbox"/> Trees/Shrubs
<input type="checkbox"/> High Pressure Gas	<input type="checkbox"/> Replacement	<input type="checkbox"/> Turf	<input type="checkbox"/> Turf
<input type="checkbox"/> Low Pressure Gas	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Other: _____

### Excavation Size

Number of Openings: \_\_\_\_\_  
 Total Lineal Feet: \_\_\_\_\_  
 Length: \_\_\_\_\_ Width: \_\_\_\_\_  
 Depth: \_\_\_\_\_

### Excavation Method

<input type="checkbox"/> Augering	<input type="checkbox"/> Directional Bore	<input type="checkbox"/> Jacking	<input type="checkbox"/> Pneumagopher
<input type="checkbox"/> Core Drill	<input type="checkbox"/> Hand Dig	<input type="checkbox"/> Open Trench	<input type="checkbox"/> Splice Pit
<input type="checkbox"/> Direct Bury	<input type="checkbox"/> Hole	<input type="checkbox"/> Plow	<input type="checkbox"/> Other: _____

### FEES

\$75 per Blvd Opening    \$75 per Paved Opening (includes curb alterations)    \$# " per Permanent Obstruction (includes courtesy benches)  
 \$75 per Driveway    \$75 per Temporary Access    No Charge per Overhead Utility Repair    No Charge per Temporary Obstruction  
 Underground Utility Fee, = \$75  
 No Charge per Service Drop (meeting conditions set forth by the Building Official)

→ continued

### Staff Use Only

APPLIED DATE	EXPIRATION DATE	PERMIT <input type="checkbox"/> Approved <input type="checkbox"/> Denied	SIGNATURE	DATE
<input type="checkbox"/> Plan attached <input type="checkbox"/> Detail Plates attached <input type="checkbox"/> Special Provisions attached <input type="checkbox"/> As-Built Required				
<b>PERMIT FEE</b> Amount: _____ Fee Paid: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Invoiced		<b>7E5DA1</b> Amount: _____ Security Provided: <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>CERTIFICATE OF INSURANCE</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		8@3>D7EFAD3F;A@;@EB75F;A@ <input type="checkbox"/> Yes <input type="checkbox"/> No		

**Pertinent Regulations**

**SAFETY**

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| <p>1) All warning devices and barricades shall conform to the Minnesota Manual on Uniform Traffic Control Devices.</p> <p>2) All warning devices barricades, flagmen, and equipment shall be provided by parties or organizations performing the work.</p> <p>3) All warning devices and barricades shall be placed according to provisions in the most recent</p> | <p>edition of the MMUTCD (Minnesota Manual on Uniform Traffic Control Devices).</p> <p>4) All warning devices and barricades and safety vests shall be kept clean and in good repair at all times.</p> <p>5) Advance warning of detours, approved by the Building Official/Inspector, shall be posted no less than five working days before the</p> | <p>detour is placed.</p> <p>6) Excavation shall be cribbed, sheeted, and/or fenced when necessary, or as required by the City of Centerville.</p> <p>7) Inclement weather shall be reason for delay of the project start or suspension of the project as determined by the City of Centerville.</p> |
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**OPERATIONS**

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| <p>8) <b>Permit on Job:</b> Permits or copies shall be kept on the site of the work while it is in progress in the custody of the individual in charge and shall be exhibited upon request made by any City official.</p> <p>9) <b>Provisions and Specifications:</b> These general provisions and specifications shall be considered as forming an integral part of each and every permit issued for operations on city roads. The work authorized by this permit shall be done at such time and in such manner as shall be consistent with the safety of the public and shall conform to all requirements and standards of the City of Centerville as herein specified. If at any time it shall be found by the City of Centerville that the work is not being or has not been properly performed, the permittee, upon being notified, shall immediately take the necessary steps, at their own expense, to place the work in condition to conform to said requirements or standards.</p> <p>10) <b>Annulment:</b> In the event of willful failure or neglect by said permittee or their employees to perform and comply with the prescribed conditions, restrictions, and regulations, Centerville Building Official may revoke and annul this permit and order said permittee to remove any and all structures or property belonging to said permittee from the legal limits of the highway or City property. In the event the permittee leaves the highway in a condition needing repair or construction, the Centerville Building Official may repair such highway and the costs of such repair or construction shall be paid by the permittee.</p> <p>11) <b>Execution:</b> The permittee shall use diligence in the execution of the work authorized under this permit in order not to endanger or unnecessarily obstruct travel along the said roadway. Operations shall be so conducted at all times as</p> | <p>to permit safe and reasonably free travel over the roads within the limits of the work herein prescribed. All safety measures for the free movement of traffic shall be provided by the permittee at their own cost.</p> <p>12) <b>Conformity to Laws:</b> The installation shall be made in conformity with all applicable laws, regulations, and codes covering said installations. All installations shall be made in conformity with regulations of governmental agencies for the protection of the public.</p> <p>13) <b>Removal:</b> If at any time the permitted structure or facility shall fall from any cause whatsoever, the permittee shall have the same removed or repaired within 48 hours after receipt of written notice to do so, unless by reason of some extraordinary happening the City of Centerville may extend such time limits.</p> <p>14) <b>Existing Facilities:</b> Applicant must protect all existing installations.</p> <p>15) <b>Private Property:</b> The Permit as issued does not in any way imply an easement on private property.</p> <p>16) <b>Damage to Roadway:</b> If pavement or roadway is damaged, same shall be restored to its original or better condition, at the sole expense of the permittee, according to the specifications and directions of the City of Centerville.</p> <p>17) <b>Quality of Work:</b> Finished surface, base, and sub-base of road upon completion of work shall be equal to or better than specifications for original road.</p> <p>18) <b>Cutting Trees:</b> The permission herein granted does not confer upon the permittee the right to cut, remove, or destroy trees or shrubbery within the legal limits of the roadway or relieve permittee from obtaining any consent otherwise required from the owner of the property adjacent thereto.</p> | <p>19) <b>Boring or Jacking:</b> Installation of pipe under roadways shall be jacked or bored as designated by Centerville Building Official.</p> <p>20) <b>Liner or Casing Pipe:</b> Shall be required for installations exceeding 4 inches in diameter.</p> <p>21) <b>Pressure Grouting:</b> Shall be required as designated by Centerville Building Official</p> <p>22) <b>Drainage:</b> All waterways and lines of drainage shall remain operative.</p> <p>23) <b>Pole Anchors:</b> No pole anchors, anchors, braces, or other construction shall be placed on right-of-way except by permit authorization.</p> <p>24) <b>Driving Limitations:</b> It is prohibited to drive onto roadway from ditch or on shoulders or over curbs where damage will occur.</p> <p>25) <b>Lugs on Equipment:</b> No lugs shall be used on equipment traversing road, which will damage the road surface.</p> <p>26) <b>Clean-up:</b> Street surface and roadside shall be kept clean, neat, and presentable throughout construction as determined by Centerville Building Official.</p> <p>27) <b>Dust Control/Street Sweeping:</b> Shall be provided, at no cost to the City, upon request of Centerville Building Official.</p> <p>28) <b>Trees and Vegetation:</b> Burning or disking operations and/or the use of chemicals to control or kill trees, brush, and other vegetation is prohibited without advance approval from the City.</p> <p>29) <b>Restoration:</b> It shall be further understood that the permittee will be responsible for maintenance of any failures due to settlement, erosion, lack of vegetation growth, rutting, or other job-related problems for three years after completion of project and Notice of Completion of work has been received by the City of Centerville.</p> <p>30) <b>Manholes:</b> All manholes, shut-off valve covers, etc, shall be placed 1/2 inch lower than finished grade.</p> |
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**Signature**

<p><i>All work done under this permit, including restoration, must be completed within the dates specified. Requests for extensions must be made in writing to Centerville Building Official before the Permit expiration date, when the Permit becomes null and void. Except for negligent acts of the City, its agents, and its employees, the Utility or Permittee shall assume all liability for and save the City, its agents, and its employees, harmless from</i></p>	<p><i>any and all claims for personal injuries, including death, for damages to tangible, real, or personal property, actions, or causes of action arising out of the work to be done herein and the continuing uses by the Permittee, including but not limited to the placing, constructing, reconstructing, maintaining, and using of said utility under this application and Permit for construction.</i></p>	<p><i>I (We) the undersigned, herewith accept the terms and conditions of the regulations as laid down by the City of Centerville and agree to fully comply therewith to the satisfaction of the City of Centerville. Individuals(s) representing the City of Centerville have the legal authority to bind the applicant to all terms, conditions, and provisions contained herein.</i></p>
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Applicant's Name (Please Print)	Applicant's Signature <b>X</b>	Date
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**Before starting construction, call (' #262+262') "**



This document is available in alternate formats upon a 72-hour request. Please call 651-429-3232 to make a request. Examples of alternate formats may include large print, electronic, Braille, audiocassette, etc.

