



City of Centerville

COMMERCIAL PLAN REVIEW SUPPLEMENT – TENANT REMODEL

Please provide the following information and documentation referencing the 2015 MN State Building Code to accompany the building permit and project plans submitted for review to the Building Department.

Project Name/Address: _____

Completed Building/Zoning Permit Application. Separate permits are required for electrical, mechanical, plumbing, fire alarm and signage work. Fire sprinkler plans reviewed by Centennial Fire Department.

Scaled floor plan(s) with all rooms labeled as to use.

Summittal must include summary details below, or separate sheet identifying:

- building construction type: _____
- tenant use: _____
- tenant occupancy classification: _____
- total occupant load: _____
- total square footage (all levels): _____
- travel distance to exits: _____
- original building design (circle one) **Separated** **Non-separated**
- sprinkled (circle one) **Yes** **No**

Information provided by: _____
(Please Print Name/Phone # of contact person)

Date: _____

The following information must also be provided if/as applicable to the project:

- Energy Calculations
- Mechanical engineering report assuring compliance with the minimum heating, cooling and ventilation requirements of the International Mechanical, ASHRAE Standards and Fuel Gas code.
- Restroom facilities fixture count compliant with IBC Chapter 29.
- Accessible restrooms, hardware, signage, access aisles, seating, service counters, tables and parking details.
- Exit signage and egress illumination.
- Existing hardware and appropriate signage identified.
- If the building or space is provided with an Automatic Fire Suppression System, provide a report from a qualified fire suppression service to assure compliance with the State Fire Code.
- Sewer Access Connection (SAC) units as determined by Metropolitan Council of Environmental Services. Call: 651-602-1118 for plan review/submittal requirements.
- Review/approval documentation from Anoka County Environmental Health. Call: 763-422-7030.

- Assure that all contractors are licensed.

COMMENTS: (please note below any details unique to this project)

For additional information or confirming details pertinent to this project contact:

Building Official Dan Schmitz, Office: 651-429-4750, Fax: 651-429-8629, or by e-mail: dschmitz@centervillemn.com.

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