



City of Centerville

Permanent Sign Permit Application

Address of property where sign will be erected: _____

Business Name: _____

PROPERTY OWNER

Name: _____ Contact Person: _____

Address: _____ Unit #: _____

City: _____ State: _____ Zip: _____ Phone: _____

SIGN CONTRACTOR

Name: _____ Contact Person: _____

Address: _____
Number and Street Name City State Zip

Phone: _____ Cell: _____

Email: _____

Sign Information *(complete separate application for each sign)*

Wall Sign	Ground Sign
Sign Dimensions:	Work Intended (circle one): Installation Alteration
Length: _____ Height: _____ Sq. Ft.: _____	Sign Type (circle one): Pylon Monument
Wall Dimensions:	Sign Face Dimensions:
Length: _____ Height: _____ Sq. Ft.: _____	Length: _____ Height: _____ Sq. Ft.: _____
Location on Building (circle one):	Sign Structure Dimensions, if Monument Sign:
North South East West	Length: _____ Height: _____ Sq. Ft.: _____
Illumination, electrical permit required (circle one):	Illumination, electrical permit required (circle one):
Internal External Indirect None	Internal External Indirect None
Message of Sign:	Distance from Front Property Line: _____
_____	Distance from Side Property Line: _____
_____	Message of Sign:
_____	_____

Description of Signs to be Removed

Wall Sign Submittal Requirements	Ground Sign Submittal Requirements
- Completed application - Drawing of sign showing: - Dimensions - Location on building - Sign message - Property owner approval. - Permit fee.	- Completed application - Drawing of sign showing: - Dimensions - Location on building - Sign message - Structural drawings, including footings - Property owner approval. - Permit fee; however a new sign is based on valuation - Site plan showing: - North arrow and scale - Location of buildings on lot - Street Names - Location of proposed signs and setbacks

This is only an application for a sign permit. No work may be performed until the permit has been issued. Penalties will be assessed for any sign erected prior to obtaining a permit.

The undersigned hereby makes application for a permit for the work herein specified, agreeing to do all work in strict compliance with City Code and hereby declares that all the facts and representations stated in this application are true and correct.

Applicant's Signature

Date: _____

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